

Web Site Privacy Policy

We have created this statement to demonstrate our firm commitment to your privacy. We are committed to safeguarding the privacy of our website visitors. This policy is your guide to how we will handle information we learn about you from your visit to our Web site.

Use of Links

Throughout our Web pages, we provide links to other servers which may contain information of interest to our readers. We take no responsibility for, and exercise no control over, the organizations, views, or accuracy of the information contained on other servers. Creating a text link from your Web site to our site does not require permission. If you have a link you'd like us to consider adding to our Web site, please send an email to info@gentryacademy.com with the subject "Link request."

Collecting personal information

We may collect, store and use the following kinds of personal information:

- (a) information about your computer and about your visits to and use of this website (including your IP address, geographical location, browser type and version, operating system, referral source, length of visit, page views and website navigation path);
- (b) information that you provide to us when registering with our website (including your email address);
- (c) information that you provide when completing your profile on our website (including, but not limited to, your name, email address, phone number);
- (d) information that you provide to us for the purpose of subscribing to our email notifications and/or newsletters (including your name and email address);
- (e) information that you provide to us when using the services on our website, or that is generated in the course of the use of those services;
- (f) information that you post to our website for publication on the internet (including your user name, and the content of your posts); and
- (g) information contained in or relating to any communications that you send to us or send through our website (including, but not limited to, the communication content and meta data associated with the communication);

Before you disclose to us the personal information of another person, you must obtain that person's consent to both the disclosure and the processing of that personal

information in accordance with this policy.

Using your personal information

Personal information submitted to us through our website will be used for the purposes specified in this policy or on the relevant pages of the website.

We may use your personal information to:

- (a) administer our website and business;
- (b) contact you regarding our services described on our website;
- (c) We use the information we collect to measure the number of visitors to the different sections of our site, and to help us make our site more useful to visitors.
- (d) send statements, invoices and payment reminders to you, and collect payments from you;
- (e) send you non-marketing commercial communications;
- (f) send you email notifications that you have specifically requested;
- (g) send you marketing communications relating to our business (or the businesses of carefully-selected third parties) which we think may be of interest to you, by post or, where you have specifically agreed to this, by email or similar technology (you can inform us at any time if you no longer require marketing communications);
- (h) provide third parties with statistical information about our users (but those third parties will not be able to identify any individual user from that information);
- (i) deal with enquiries and complaints made by or about you relating to our website;
- (j) keep our website secure and prevent fraud; and
- (k) verify compliance with the terms and conditions governing the use of our website.

If you submit personal information for publication on our website, we will publish and otherwise use that information in accordance with the license you grant to us.

We will not, without your express consent, supply your personal information to any third party for the purpose of their or any other third party's direct marketing.

Disclosing personal information

We may disclose your personal information to any of our employees, officers, teachers, coaches, professional advisers, agents, suppliers or subcontractors insofar as reasonably necessary for the purposes set out in this policy or to complete the services contemplated therein.

We may disclose your personal information to any member of our group of affiliated companies (this means our subsidiaries, our ultimate holding company and all its subsidiaries) insofar as reasonably necessary for the purposes set out in this policy.

We may disclose your personal information:

- (a) to the extent that we are required to do so by law;
- (b) in connection with any ongoing or prospective legal proceedings;
- (c) in order to establish, exercise or defend our legal rights (including providing information to others for the purposes of fraud prevention and reducing credit risk); and

Except as provided in this policy, we will not provide your personal information to third parties.

Retaining personal information

This section sets out our data retention policies and procedure, which are designed to help ensure that we comply with our legal obligations in relation to the retention and deletion of personal information.

Personal information that we process for any purpose or purposes shall not be kept for longer than is necessary for that purpose or those purposes.

Notwithstanding the other provisions of this section, we will retain documents (including electronic documents) containing personal data:

- (a) to the extent that we are required to do so by law;
- (b) if we believe that the documents may be relevant to any ongoing or prospective legal proceedings; and
- (c) in order to establish, exercise or defend our legal rights (including providing information to others for the purposes of fraud prevention and reducing credit risk).

Security of your personal information

We will take reasonable technical and organizational precautions to prevent the loss, misuse or alteration of your personal information.

We will store all the personal information you provide on our secure (password- and firewall-protected) servers.

You acknowledge that the transmission of information over the internet is inherently insecure, and we cannot guarantee the security of data sent over the internet.

Amendments

We may update this policy from time to time by publishing a new version on our website.

You should check this page occasionally to ensure you are happy with any changes to this policy.

Our details

This website is owned and operated by Gentry Academy, Inc.

We are registered as a Minnesota Company.

We receive notices at 4105 Lexington Ave. N Suite 100 Arden Hills, MN 55126.

You can contact us by email at info@gentryacademy.com, by using our website contact form, or by telephone at 651-604-8300.

Use of Text and Images

If you would like to publish information that you find on our Web site, please send your request to info@gentryacademy.com. Where text or images are posted on our site with the permission of the original copyright holder, a copyright statement appears at the bottom of the page. Information about using our logo and images is available in Media Resources.

Accessibility

This Web site is designed to be accessible to visitors with disabilities, and to comply with federal guidelines concerning accessibility. We welcome your comments. If you have suggestions on how to make the site more accessible, please contact us at info@gentryacademy.com.

We use the information we collect to measure the number of visitors to the different sections of our site, and to help us make our site more useful to visitors.

Online Profile Updates

If you complete the registration form and share your personally identifying information, this information will be used to provide you with more targeted content. We may use your contact information to send further information about our organization or to contact you when necessary. You may always opt-out of receiving future mailings; see the "Opt Out" section below.

Sending us an Email

You also may decide to send us personally identifying information, for example, in an electronic mail message containing a question or comment, or by filling out a Web form that provides us this information. We use personally identifying information from email primarily to respond to your requests. We may forward your email to other employees who are better able to answer your questions. We may also use your email to contact you in the future about our programs that may be of interest.

If you sign up for one of our email lists, we will only send you the kinds of information you have requested. We won't share your name or email address with any outside parties except as outlined herein.

Kids and Privacy

For children who visit our site, special rules apply. We do not request personal information about children, such as first and last name or street address and city. When kids send email to us, their online contact information (email address) is not used to re-contact them and is not maintained in retrievable form. We comply with all COPPA regulations. COPPA Privacy Policy can be found [here](#).

Opt-Out or Change Your Contact Information

Our site provides users the opportunity to opt-out of receiving communications from us through a special online form. You may choose to receive only specific communications or none at all. You may also update your contact information previously provided to us through another online form. You cannot remove yourself from our database, but you can prevent unwanted communication.

Questions about our policies

If you have any questions about this privacy statement, the practices of this site, or your dealings with this Web site, you can contact us at:

info@gentryacademy.com.