



The board approved these meeting minutes on XXXXXX.

School Name- Gentry Academy		
Charter Number- 4284-07		
Date- Wednesday, September 24, 2025		
Address- 1420 County Road E East Vadnais Heights, MN 55110		
Board Member Names	Present	Absent
Brad Beck	X	
Samuel Fellows		X
Nikki Foley	X	
Jennifer Kurth (Ex Officio)	X	
Ellie Neumann	X	
Joe Norlin		X
John Smith	X	
Megan Stone	X	
Akiko Ziegler	X	
Others Present		
Bridget Peterson		
Tyler See		
Trevor Helmers		
Katie Nelson		
School Mission Statement		
<u>Mission:</u> At the core of Gentry Academy's ability to build great leaders is the philosophy that true leadership does not come from a single characteristic but rather a collection of traits, values, and skills that work together. It is Gentry Academy's mission to strive to bring together this collection of traits, values, and skills on a daily basis so as to help the students achieve their best possible selves.		
<u>Vision:</u> Gentry Academy's vision to "Build Tomorrow's Leaders" creates the foundation which all learning and development are built upon. Through its high-quality Leadership and Life Skills Program students are guided to discover, recognize and embrace their own unique skill set, passions, and opportunities for personal growth that set them up for success in life.		

Students are presented with a powerful opportunity to learn in a traditional classroom setting that is integrated with the highest-caliber leadership and W.I.N. (What I Need) Time curriculum. Each student deserves not only the best opportunities to learn and grow but also should enjoy the advantage of being surrounded by innovative and passionate peers who will simultaneously challenge and support them.

1. Call to Order

By Nikki Foley

Time- 4:30 pm

2. Community Comment

None

3. Declaration of Conflict of Interest if any

None

4. Approval of the Agenda

Motion- The meeting's agenda was presented for approval.

Made by: Nikki Foley

Seconded by: Brad Beck

Discussion

None

Vote

	Yea	Nay	Abstain
	6	0	0

5. Approval of Consent Agenda

Motion- Ellie Neumann presented the August meeting minutes for approval.

Made by: Nikki Foley

Seconded by: John Smith

Discussion

None

Vote

	Yea	Nay	Abstain
	6	0	0

6a. Treasurer's Report

Motion- Tyler See from Abdo shared Gentry Academy's audit presentation for approval.

Made by: Nikki Foley

Seconded by: John Smith

Discussion

Highlights:

*1 finding in compliance- late payments- past the 35 day requirement- reason is because of staff turnover and communication being lost between staff, fixes have already been put in place for future references

Vote

	Yea	Nay	Abstain
	6	0	0

6b. Treasurer's Report

Motion- Bridget Peterson shared the July financial statement and supplemental report for approval.

Made by: Nikki Foley

Seconded by: Megan Stone

Discussion

Highlights:

*25-26 adopted budget ADM 321

*25-26 revised budget ADM 321

*Actual ADM 321

*17% Percent of the fiscal year completed

*21% YTD revenue as a percent of budget based on the working projection.

*11% YTD expenses as a percent of budget based on the working projection.

*21% Projected ending fund balance as a % of expense budget

Other items:

*Finance committee working on options for fund balance growth

Vote

	Yea	Nay	Abstain
	6	0	0

7. Committee Report - School Update

Motion- No motion necessary, just information shared.

Made by:

Seconded by:

Discussion

Jennifer Kurth shared....

-350 students currently

-hired a special education para

-new food program has been well received so far

-new family nights were well attended, 6th grade math night to get families familiar with our math curriculum

Megan Stone shared...

-focusing on positivity staff are sending positive emails home weekly

Announcements from the Gentry Foundation:

-created a legacy plan, terms are 1 year

-working on creating donation system CRM

-working on increasing events

-working on corporate donor program

-open to having others join

-all boards/committees are working towards getting more organized to share information with families and how they can get involved

Vote

	Yea	Nay	Abstain

8. Policy Development, Review, and Revision

Motion-

None

Made by:

Seconded by:

Discussion

Vote

	Yea	Nay	Abstain

9. Strategic Plan Update and Review of Progress Toward Contract Goals

10. Board Business (old and new)

Motion- Jennifer Kurth shared Policy 549 for approval.

Made by: Nikki Foley

Seconded by: John Smith

Discussion

MDE noticed that we did not have this, we did it, shared it with MDE

Vote

	Yea	Nay	Abstain
	6	0	0

11a. Board Training	
Training- School Law and Current Legal Cases/Board Structure, Board Members, Board Member Roles	
Date 9/24/2025	
Trainer Trevor Helmers	
11b. Board Training	
Training- MDE Reporting Overview	
Date 9/24/2025	
Trainer Jennifer Kurth	
12. Director's Report (organized by the qualifications required for evaluation of leadership)	
Instruction and Assessment	
Human Resource and Personnel Management	
Effective Communication	
Board, Authorizer, and Community Relationships	
Legal and Compliance Management	
Financial Management	
13. Announcements	
-Next meeting is Wednesday, October 29, 2025	
14. Adjournment	
By: Nikki Foley	Time: 5:49

Next meeting will be held:

Wednesday, October 29 @ 4:30 pm

Gentry Academy School Board Clerk

Gentry Academy School Board Chair

Date Approved

Date Approved
