



These meeting minutes were approved by the board on June 29, 2022

School Name- Gentry Academy		
Charter Number- 4284-07		
Date- Wednesday, May 25, 2022		
Address- 1420 County Road E East Vadnais Heights, MN 55110		
Board Member Names	Present	Absent
Stacy Bradley	X	
David Coulter	X	
Samuel Fellows	X	
Nikki Foley	X	
Jennifer Kurth	X	
Ellie Neumann	X	
Joe Norlin	X	
Beau McGraw		X
Megan Stone	X	
Akiko Ziegler	X	
Others Present		
Bridget Peterson		
Luli Axhijaj		
1. Call to Order		
By Nikki Foley		Time- 5:02 pm
School Mission Statement Building Tomorrow's Leaders! Vision: Gentry Academy was founded on the belief of providing excellence in academics, leadership, and athletics. Students are presented with a powerful opportunity to learn in a traditional classroom setting that is integrated with high-caliber leadership. Each student deserves not only the best opportunities to learn and grow but should enjoy the advantage of being surrounded by highly skilled peers who will simultaneously challenge and support them.		
2. Community Comment		
None		
3. Declaration of Conflict of Interest if any		

None			
4. Approval of the Agenda			
Motion- The meeting's agenda was presented.			
Made by: Joe Norlin		Seconded by: Megan Stone	
Discussion None			
Vote			
	Yea	Nay	Abstain
	8	0	0
5. Approval of Consent Agenda			
Motion- Ellie Neumann presented April's meeting minutes for approval. Ellie Neumann also presented the Special Budget Meeting Minutes for approval.			
Made by: Megan Stone/Samuel Fellows		Seconded by: Joe Norlin/Megan Stone	
Discussion Both meeting minutes were approved.			
Vote			
	Yea	Nay	Abstain
	8	0	0
6. Treasurer's Report			
Motion- No motion necessary, just information shared			
Made by:		Seconded by:	
Discussion Bridget Peterson shared a month of April financial report. Gentry Academy is 83% through the school year. Some highlights include: <ul style="list-style-type: none"> • cash has gone down as a function of timing which is not a concern • revenue is about 82% collected • expenses 82% complete (right on track) • projecting a \$390,000 surplus. • Luli Axhijaj shared that by the third year of being a charter school auditors like to see around 20%. 			
Vote			
	Yea	Nay	Abstain

7. Policy Development, Review, and Revision			
Motion- None			
Made by:		Seconded by:	
Discussion			
Vote			
	Yea	Nay	Abstain

8. Strategic Plan Update and Review of Progress Toward Contract Goals			
9. Board Business (old and new)			
Motion- Joe Norlin shared an auditor recommendation of Abdo.			
Made by: Nikki Foley		Seconded by: Akiko Zeigler	
Discussion Joe Norlin looked at three different companies prior to recommendation. Abdo bills as they provide services on a monthly basis.			
Vote			
	Yea	Nay	Abstain
	8	0	0
9. Board Business (old and new)			
Motion- Bridget Peterson shared the revised working budget for FY22 and asked for approval.			
Made by: Nikki Foley		Seconded by: Joe Norlin	
Discussion None			
Vote			
	Yea	Nay	Abstain
	8	0	0

9. Board Business (old and new)

Motion- Bridget Peterson shared the FY23 budget.

Made by: Nikki Foley	Seconded by: Joe Norlin
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Discussion
 Highlights:

- everything starts with enrollment (projection 326 ADM Adjusted Daily Member, Pupil Unit is different because 7-12 graders are an additional .2)
- revenue based on ADM (2% general education increase TOTAL-\$4.7 MILLION)
- expenses- FY22 base -most areas increased by 3% a few 5% increase major changes (5% salary increase & benefits, 5% increase for transportation as vendor per day route amount increased, lease increased, notification of facility rental fees going up) TOTAL-AROUND \$4.5 MILLION
- projecting school year 23 fund balance 12%

Vote

	Yea	Nay	Abstain
	8	0	0

10. Board Training

Description
None

Date

Trainer

11. Director’s Report (organized by the qualifications required for evaluation of leadership)

Instruction and Assessment	None
Human Resource and Personnel Management	
Effective Communication	
Board, Authorizer and Community Relationships	

Legal and Compliance Management	
Financial Management	
12. Announcements <ul style="list-style-type: none"> • Jennifer Kurth shared that we are wrapping up the school year. Prom was the best we've had, state testing is almost complete-just some make up left, appointed a staff member to be a data person, wanting to use flex time for interventions next year, data is released in August for state testing, college fair was a hit for the juniors, graduation is June 2nd at JX Event Center, accreditation process is finished-longitude data needs improvement and strength was having all people with the same vision, and senior internships are happening during May Term. • Megan Stone shared that the seniors have a Common App requirement no matter what their plan is for after graduation. • Nikki Foley suggested areas of data to report on and using committees to help with that. She also suggested having board members represented at graduation. • Ellie Neumann and Megan Stone discussed the middle school service project results and continuing a relationship with the preschool. • Beau McGraw will be running next meeting as Nikki will be absent. 	
13. Adjournment	
By: Nikki Foley	Time: 6:03 pm

**Next meetings will be held:
Wednesday, June 29, 2022**

Ellie Neumann

Gentry Academy School Board Clerk

Nikki Foley

Gentry Academy School Board Chair

6/29/2022

Date Approved

6-29-22

Date Approved

