



These meeting minutes were approved by the board on June 28, 2023

School Name- Gentry Academy		
Charter Number- 4284-07		
Date- Monday, June 5, 2023 (Rescheduled from Wednesday, May 24)		
Address- 1420 County Road E East Vadnais Heights, MN 55110		
Board Member Names	Present	Absent
Stacy Bradley	X	
Samuel Fellows	X	
Nikki Foley	X	
Jennifer Kurth	X	
Ellie Neumann	X	
Joe Norlin	X	
Beau McGraw	X	
Megan Stone	X	
Akiko Ziegler	X	
Others Present		
Bridget Peterson		
Luli Axhijaj		
1. Call to Order		
By Nikki Foley		Time- 5:04 pm
School Mission Statement		
Mission: At the core of Gentry Academy’s ability to build great leaders is the philosophy that true leadership does not come from a single characteristic but rather a collection of traits, values, and skills that work together. It is Gentry Academy’s mission to strive to bring together this collection of traits, values, and skills on a daily basis so as to help the students achieve their best possible selves.		
Vision: Gentry Academy’s vision to “Build Tomorrow’s Leaders” creates the foundation that all learning and development are built upon. Through its high-quality Leadership and Life Skills Program students are guided to discover, recognize and embrace their own unique skills set, passions, and opportunities for personal growth that set them up for success in life. Students are presented with a powerful opportunity to learn in a traditional classroom setting that is integrated with the highest-caliber leadership and W.I.N. (What I Need) Time curriculum. Each student deserves not only the best opportunities to learn and grow but also should enjoy the advantage of being surrounded by innovative and passionate peers who will simultaneously challenge and support them.		
2. Community Comment		

None			
3. Declaration of Conflict of Interest if any			
None			
4. Approval of the Agenda			
Motion- The meeting's agenda was presented.			
Made by: Nikki Foley		Seconded by: Megan Stone	
Discussion			
None			
Vote			
	Yea	Nay	Abstain
	8	0	0
5. Approval of Consent Agenda			
Motion- Ellie Neumann presented April's meeting minutes for approval.			
Made by: Nikki Foley		Seconded by: Beau McGraw	
Discussion			
None			
Vote			
	Yea	Nay	Abstain
	8	0	0
6. Treasurer's Report			
Motion-			
No motion necessary, just information shared.			
Made by:		Seconded by:	
Discussion			
<p>Bridget Peterson shared Gentry Academy's April financials. Highlights include: -83% of the fiscal year completed -82% YTD revenue as a percent of budget based on the working projection -80% YTD expenses as a percent of budget based on the working projection -11% projected ending fund balance</p> <p>Stacy Bradley reviewed the May reporting calendar. This just included graduation reporting. There will be new lunch/nutrition reports in coming months for the National School Lunch Program.</p>			



Vote			
	Yea	Nay	Abstain
7. Committee Report			
Motion- No motion necessary, just information shared.			
Made by:		Seconded by:	
Discussion Jennifer Kurth shared an academic update. Highlights included: -prom: Mississippi River Cruise- well attended -graduation: 100% graduation rate -spring sport updates -field trips & service projects -student and staff feedback			
Vote			
	Yea	Nay	Abstain
8. Policy Development, Review, and Revision			
Motion- None			
Made by:		Seconded by:	
Discussion			
Vote			
	Yea	Nay	Abstain


9. Strategic Plan Update and Review of Progress Toward Contract Goals	
10a. Board Business (old and new)	
Motion- Bridget Peterson shared the fiscal year 2023-2024 budget for approval.	
Made by: Beau McGraw	Seconded by: Megan Stone

Discussion			
Bridget Peterson went through some legislation changes that will effect Gentry Academy, projected numbers for 2024, shared best estimates for the food service revenues because Gentry Academy hasn't done the National School Lunch Program in the past, EXPENSES: salaries up 2% for all staff members, and projection of 12% fund balance. Other points of discussion: fundraising, activities fees decreasing, and coming up with a game plan of 3 or 5 or 10 years of expenses.			
Vote			
	Yea	Nay	Abstain
	8	0	0
10b. Board Business (old and new)			
Motion- Nikki Foley shared the staffing contracts 2023-2024 for approval.			
Made by: Beau McGraw		Seconded by: Akiko Ziegler	
Discussion			
Contracts for teachers and staff were shared. Resignations, open positions, allocations were also reviewed. *Megan Stone & Ellie Neumann abstained in this vote.			
Vote			
	Yea	Nay	Abstain
	6	0	2
11. Board Training			
Description			
Performance Review Process			
Date Monday, June 5, 2023			
Trainer Jennifer Kurth			
12. Director's Report (organized by the qualifications required for evaluation of leadership)			
Instruction and Assessment	None		
Human Resource and Personnel Management			
Effective Communication			
Board, Authorizer and Community Relationships			




Legal and Compliance Management	
Financial Management	
13. Announcements Need to switch the board meeting date in August as it is the same night as Gentry Academy's Back to School Open House (Wednesday, August 30, 2023). Suggestion was to move it to the week before (Wednesday, August 23, 2023).	
14. Adjournment	
By: Nikki Foley	Time: 6:11 pm

**Next meeting will be held:
Wednesday, June 28, 2023**



 Gentry Academy School Board Clerk
06/28/2023
 Date Approved



 Gentry Academy School Board Chair
07/12/23
 Date Approved

